

# Non-Resident Training Department (NRT)

NRTEOEMAILS@CGINSTITUTE.USCG.MIL

**NRT Department Head**  
(405) 954-7275

**Assistant NRT Department Head**  
(405) 954-7263

Classified Course Administrator  
AFCT Retest Administrator  
Score Key Changes  
Bringing Courses On-line/Off-line  
Update ESO Volume's I and II  
Customer Service

**Library Unit Manager**  
(405) 954-7265

EOCT Inventory Manager  
Incoming mail processing  
Customer Service  
Filing Maintenance  
Morale Committee Representative

**Office Manager**  
(405) 954-7258

Processing  
2800 Error Report  
OFCO System Changes  
Update EOCT Information Page  
Customer Service  
Special Projects  
Filing Maintenance

**Distribution Manager**  
(405) 954-9388

FEDEX  
Shredding  
Bagging  
Scanning Disenrollments  
Inventory  
Filing Maintenance  
Customer Service

**(Reservist)**

Not Drilling

EOM Inventory Mailout  
Assist Distribution Manager  
Customer Service